

MINUTES OF January 12, 2016 REGULAR SESSION

THE BALTIC CITY COUNCIL MET IN REGULAR SESSION ON January 12, 2016. Mayor Wendland called the meeting to order at 7:00 PM. Present were Council members Ron Jenks, Calvin Whiting, Scott Grunewaldt and Chris Drayer. Also present were Maintenance Supervisor Johnson, Code Enforcement Officer Uhl, Finance Officer Hoefert and City Attorney Hughes. The meeting was held at the Baltic City Hall.

Mayor Wendland asked all present to rise and join in the Pledge of Allegiance to the Flag.

Drayer made a motion to approve the minutes for the December 8, 2015 Regular Session and the December 29 Special Session. Jenks seconded. All Ayes.

Disbursements were reviewed. Jenks made a motion to approve the following disbursements. Whiting seconded. All Ayes. Alliance Communications \$194.12 Utilities; Argus Leader Media \$176.61 Legals; Badger Meter \$237.00 Service; City of Baltic \$67.30 Utilities; City of Sioux Falls \$1,810.54 Mosquito control; Dakota Cloud Recovery \$30.00 Backup; Dell Rapids Lumber \$10.16 Supplies; Dells Materials \$545.48 Salt/Sand; Dust-Tex Service \$13.73 Rug Service; EFTPS \$5,448.16 Payroll Taxes; First National Bank \$34,259.65 SRF Loans; Garbage N More \$5,565.50 Garbage Service; Hughes Law Offices \$1,312.33 Legal Service; Kinetic Leasing \$1,850.00 5th Street Lease; MCEDA \$2,600.00 Membership; Menard's \$20.64 Supplies; MidAmerican Energy \$151.88 Utilities; Midway Service \$212.00 Gas; Minnehaha Community Water, Corp. \$2,754.00 Water Purchased; NAPA Auto Parts \$25.97 Supplies; RevTrak \$14.94 CC User Fees; SD Association of Code Enforcement \$40.00 Membership; SD Building Official's Assoc. \$50.00 Membership; SD City Management Association \$150.00 Membership; SD DENR \$36.00 Certificate renewal; SD Dept. of Env. & Nat'l Resources \$650.00 Permit; SD Dept. of Revenue \$424.39 Sales Tax; SD Dept. of Revenue \$60.42 Unemployment; SD Gov. Finance Officer Assoc. \$40.00 Membership; SD Municipal Street Maint. \$35.00 Membership; SD One Call \$40.11 Locates; SD Water & Wastewater \$10.00 Membership; SD Municipal League \$1,025.28 Membership; SDRS \$1,502.32 Retirement; SEAFOG \$30.00 Membership; SECOG \$1,680.00 Membership, SF Humane Society \$1,045.75 Services; Thomas Reuters – West \$92.25 Books; Traffic Solutions, Inc \$3,569.36 Street Paint; US Bank Equipment Finance \$852.95 Sweeper; US Post Office \$154.00 Stamps; Verizon Wireless \$110.86 Utilities; Xcel Energy \$2,189.44 Utilities; **Total Checks** \$71,088.14

December 2015 Salaries in gross amounts by Department: Council, \$13,878.23; Finance, \$2,450.12; Inspection, \$80.75; Streets, \$2,258.60; Parks, \$2,258.60; Liquor, \$213.26; Water, \$3,523.70; Sewer, \$3,523.68; Total \$28,186.94.

Public Time. There was discussion regarding snow plowing and parking tickets.

Police Report. Deputy Qualseth was present to introduce himself. There were 41 calls in December.

Maintenance Update. There was discussion regarding snow plowing and clearing of hydrants.

Code Enforcement Update. Ordinance 6.03D deals with the clearing of hydrants of all snow by the home owner on whose property the hydrant sits.

City Hall Update. The Summer Youth Program has been scheduled for June 6 – August 5 (breaking for the week of July 4). The City is offering early registrations this year. Hoefert will be in Crooks to assist with software training on January 15.

Attorney Remarks. Hughes discussed some laws/opinions that affect the City.

Business.

Upon recommendation of Planning & Zoning, Grunewaldt made a motion to approve Resolution 16-01 Plat of Tracts 1A and 2A of Mathis Addition. Second by Whiting. All Ayes. (published separately)

Grunewaldt made a motion to set the 2016 Municipal Election for April 12, 2016 in combination with the Baltic School Board. Second by Drayer. All Ayes

The agreement between the City and Schoenfish and Company, Inc. was reviewed. This agreement is for a two year audit (2014 and 2015) to be started in July 2016. Drayer made a motion to approve the agreement and Jenks seconded. All Ayes.

Grunewaldt made a motion to retain Schoenfish and Company, Inc. to prepare the 2015 Annual Report. Second by Jenks. All Ayes

Grunewaldt made a motion to contract with PSN to provide e-billing and on-line payment options for customers. Whiting seconded. All ayes.

The February meeting was rescheduled to Wednesday, February 10, 2015 at 7:00 p.m. at City Hall.

At 8:30 p.m. Drayer made a motion to enter into Executive Session to discuss Personnel/Business matters. Grunewald seconded. All Ayes.

Mayor Wendland declared the Council back in session at 9:25 p.m.

2016 Salary approval.

Pursuant to SDCL 6-1-10, Whiting made a motion to approve and publish the following salaries and wages of the elected and appointed officials and employees being listed as to position, name and amount as noted for the year 2016 unless otherwise changed. Mayor Michael Wendland \$3,364/year, Council Members Ron Jenks, Chris Drayer, Calvin Whiting and Scott Grunewaldt \$2,543/year; Maintenance Supervisor Ken Johnson \$48,809/year; Finance Officer Julia Hoefert \$38,570/year; City Administrator/Public Works Director Ryan Fods \$46,383/year; Jenks seconded. All Ayes.

At 9:30 p.m. Jenks made a motion to adjourn the meeting. Motion seconded by Grunewaldt. All Ayes.

Julia M. Hoefert

Municipal Finance Officer

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