

## MINUTES OF 10 JANUARY 2013 REGULAR SESSION

THE BALTIC CITY COUNCIL MET IN REGULAR SESSION ON 10 JANUARY 2013. MAYOR MIKE WENDLAND called the meeting to order at 7:00 PM. Present were Council members Jason Turner, Ron Jenks and Calvin Whiting. Tommeraasen's seat remains vacant. Also present were Maintenance Supervisor Johnson, Finance Officer Hendrickson, Deputy Finance Officer Faith and City Attorney Hughes. The meeting was held at the Baltic City Hall.

Wendland asked all present to rise and join in the Pledge of Allegiance to the Flag.

Turner made a motion to approve the 11 December 2012 Regular Session minutes. Whiting seconded. All Ayes.

Whiting made a motion to approve the 14 December 2012 Special Session minutes. Jenks seconded. All Ayes.

Corrections to the 13 November 2012 minutes are as follows. Add the following. Liquor License RL-6320 was reviewed for renewal. Jenks made a motion to approve the license. Whiting seconded. All Ayes. Liquor License RL-5442 was reviewed for renewal. Jenks made a motion to approve the license. Whiting seconded. All Ayes.

Disbursements were reviewed. Jenks made a motion to approve the following disbursements. Whiting seconded. All Ayes. ALLIANCE COMMUNICATIONS \$138.36 Phone and alarm; ARGUS LEADER MEDIA \$89.81 legals; AVNET \$350.00 Annual Web Hosting; BANNER ASSOCIATES INC \$20916.14 engineering services; CAMPBELL SUPPLY \$146.18 supplies; CITY OF BALTIC WATER DEPT. \$1,433.53 SE Sanitary Sewer, water; CONCRETE MATERIALS \$459.76 salt sand; DAKOTA BACKUP \$30.00 DAILY BACKUPS; DELL RAPIDS LUMBER CO \$8.10 SUPPLIES; DELLS MATERIALS COMPANY \$524.83 salt sand; DUST-TEX SERVICE INC \$12.98 rug exchange; EFPTS \$4,679.06 taxes; FIRST NATIONAL BANK \$18024.13 SRF Loan Payment; FIRST NATIONAL BANK- BALTIC \$3.00 nsf fee; FIRST RATE EXCAVATE \$92945.38 Elm Ave; HUGHES LAW OFFICES \$981.75 SERVICES; ICMA RETIREMENT TRUST 457 \$150.00 retirement; INTERSTATE COMPANIES \$18,550.59 Back-up Generator; KINETIC LEASING \$4014.55 street lease; LONGVILLE LOGIC \$90.00 software update; LSI - LOTTERY SERVICES INC \$45.00 service call; MIDAMERICAN ENERGY \$145.68 GAS; MIDWAY SERVICE \$2280.20 fuel; MINNEHAHA COMM WATER \$2,596.80 WATER; NORTHERN TRUCK EQUIPMENT CORP \$708.42 plow supplies; NOVAK SANITARY SERVICE \$5,440.07 PICKUP SERVICE; RDO EQUIPMENT CO \$110.40 supplies; REVTRAK \$30.76 credit card processing; RICHTER HEATING & COOLING \$366.80 Furnace repair; SD ASSOC OF CODE ENFORCEMENT \$40.00 Dues; SD BUILDING OFFICIALS ASSOC. \$50.00 Dues; SD DENR \$36.00 certification ; SD DEPT ENV & NAT RESOURCES \$650.00 Wastewater fee; SD DEPT OF REVENUE \$423.05 SALES TAX; SD GOV FINANCE OFF ASSOC \$40.00 Dues; SD HUMAN RESOURCE ASSN \$25.00 Dues; SD MUN LIQUOR CONTROL ASSOC \$25.00 Dues; SD MUNICIPAL LEAGUE \$897.81 membership, Meeting Registration; SD STREET \$35.00; SD UNEMPLOYMENT DIV \$43.37 Unemployment; SD WATER & WASTEWATER ASSOC \$10.00 Membership; SDRS \$1328.72 retirement contrib; SECOG \$1,598.00 Dues; SHE \$1,802.59 engineering services; SIOUX FALLS BUSINESS JOURNAL \$50.15 subscription; US BANK \$212.94 shop supplies; US POST OFFICE \$160.00 postage; VERIZON WIRELESS \$73.30 CELL PHONE; XCEL ENERGY \$1,796.37 streetlight service; Total \$184,569.58

December 2012 Salaries in gross amounts by Department: Administrative \$12435.16; Finance, \$2521.25; Protective Services 1172.31; Streets, \$1884.82; Parks, \$1884.82; Liquor, \$332.11; Water, \$3328.03; Sewer, \$3327.81; Total \$26,886.31

Community Center update. Mayor Wendland reviewed the committee's progress to this point and answered questions.

Johnson gave the Maintenance Report. Fods at workshop in Pierre, Elm Avenue project done for the winter and will be completed in the spring.

Hendrickson gave the City Hall Update. Need newsletter topics and presented a draft of the Fencing Permit application.

Hughes gave remarks about an upcoming court case. Vicious dog case has been postponed until February 4<sup>th</sup>, 2013. He also discussed the possibilities of a Joint Powers Agreement with Dell Rapids Township pertaining to a portion of 5<sup>th</sup> Street north.

#### Business.

There were no change orders for the Elm Avenue Project. Turner made a motion to approve the Contractors Application for Payment #4. Jenks seconded. All Ayes. Whiting made a motion to approve the SRF Draw #5. Jenks seconded. All Ayes.

Scott Gruenwaldt spoke to the Council about the sewer charges for the period that he was starting his new lawn in the fall of 2012. Following extended discussion Jenks made a motion to reduce the sewer charges from \$479 to \$100. This is a consideration that is being given to the newly built home property and is on a case by case basis. Whiting seconded. All Ayes.

Pursuant to SDCL 6-1-10, Whiting made a motion to approve and publish the following salaries and wages of the elected and appointed officials and employees being listed as to position, name and amount as noted for the year 2013 unless otherwise changed. Mayor Michael Wendland \$2970/year, Council Members Ron Jenks, Jason Turner and Calvin Whiting \$2239/year; Maintenance Supervisor Ken Johnson \$44026.50/year; Finance Officer Elaine Hendrickson \$41688.15/year; Bookkeeper Kathy Faith \$13.81/hour; Building Inspector Dave Swier \$34.65/inspection; Maintenance-Administrative Assistant Ryan Fods \$36382.50/year; Jenks seconded. All Ayes.

Pursuant to the Employment handbook, Section 4A Whiting made a motion to establish the single coverage health insurance rate at \$5807 for 2013. Jenks seconded. All Ayes.

Credit card user fees were discussed. Turner made a motion to charge \$1.00 plus 3% per transaction to help offset the cost to the City. Whiting seconded. All Ayes.

Resolution 13-01 Fee Schedule was reviewed. Whiting made a motion to approve and adopt the resolution. Jenks seconded. All Ayes.

Whiting made a motion to set the Municipal Election for April 9<sup>th</sup> and to invite the school to join this election. Turner seconded. All Ayes.

The Sioux Falls Area Humane Society Agreement was reviewed. Whiting made a motion to approve the agreement. Jenks seconded. All Ayes.

At 9:30 PM Jenks made a motion to adjourn the meeting. Motion seconded by Turner. All Ayes.

Elaine C. Hendrickson  
Municipal Finance Officer  
Published once at the approximate cost of \$\_\_\_\_\_.

