

MINUTES OF 09 SEPTEMBER 2014 REGULAR SESSION

THE BALTIC CITY COUNCIL MET IN REGULAR SESSION ON 09 SEPTEMBER 2014. Mayor Wendland called the meeting to order at 7:00 PM. Present were Council members Calvin Whiting, Scott Grunewaldt and Chris Drayer. Ron Jenks was absent. Also present were Maintenance Supervisor Johnson, Maintenance-Administrative Assistant Fods, Finance Officer Hendrickson, Deputy Finance Officer Faith and Attorney Hughes. The meeting was held at the Baltic City Hall.

Mayor Wendland asked all present to rise and join in the Pledge of Allegiance to the Flag.

Grunewaldt made a motion to approve the amended agenda. Drayer seconded. All Ayes.

Grunewaldt made a motion to approve the 12 August 2014 Regular Session minutes. Whiting seconded. All Ayes.

Grunewaldt made a motion to approve the 26 August 2014 Special Planning Retreat Session minutes. Whiting seconded. All Ayes.

Whiting made a motion to approve the 05 September 2014 Special Planning Retreat Session minutes. Drayer seconded. All Ayes.

Disbursements were reviewed. Jenks made a motion to approve the following disbursements. Drayer seconded. All Ayes. FIRST NATIONAL BANK in SF \$3.00 nsf; SD UNEMPLOYMENT DIV \$115.95 unemployment ins; 0EFPTS \$4,320.99 tax remit; REVTRAK \$12.13 credit card equip&service char; SD DEPT OF REVENUE \$486.21 SALES TAX; ALLiANCE COMMUNICATIONS \$147.59 lottery line; Argus Leader Media \$1,237.64 legals; CITY OF BALTIC –PC reimburse \$21.64 Summer Rec Bowling; CITY OF BALTIC WATER DEPT. \$68.40 monthly water charge; D&D MARKET \$14.52 Park Supplies; DAKOTA BACKUP \$30.00 DAILY BACKUPS; DELL RAPIDS LUMBER CO \$62.56 SUPPLIES; DELLS PLUMBING INC \$78.74 Lounge Repairs; DUST-TEX SERVICE INC \$13.73 rug exchange; GARBAGE N MORE \$5,224.38 PICKUP SERVICE; HUGHES LAW OFFICES \$1,041.50 SERVICES; ICMA RETIREMENT TRUST 457 \$150.00; JOANNA BAATZ 9/9/2014 \$112.50 Contracted Mowing; KINETIC LEASING 9/9/2014 \$1,850.00 5th Street Lease Buy Back; LACEY'S Rentals Inc \$200.00 Restroom Rental; MIDAMERICAN ENERGY \$29.00 GAS; MIDWAY SERVICE \$250.01 Fuel; MINNEHAHA CO SHERIFF DEPT \$14,241.50 Police Services; MINNEHAHA COMM WATER \$3,494.40 WATER; SCHOENFISH & CO., INC \$9,500.00 2012 & 2013 Audit; SDRS \$1,454.48 retirement contrib; THE ROAD GUY CONST. CO., \$22,194.76 Chip Sealing; US BANK \$358.65 Postage; US BANK EQUIPMENT FINANCE \$852.95 Sweeper Payment; VERIZON WIRELESS \$72.03 CELL PHONE; West Payment Center \$184.75 SD Codified Law Books; XCEL ENERGY \$2,231.16 street lights; Total Checks \$70,055.17

August 2014 Salaries in gross amounts by Department: Finance, \$3231.49; Streets, \$2532.55; Parks, \$4487.78; Liquor, \$292.66; Water, \$3908.78; Sewer, \$3908.48; Total \$18361.74.

Public Time. Two individuals commented on many topics

Police Report. No Deputy was present.

Maintenance Update. Topics discussed included Verizon continuing to survey the water tower site, Fods has submitted a LWCF grant application for the Comfort station in Baltic Heights Park and the Safety Award paperwork has been submitted.

Also discussed was upgrading the RiverPark ball diamond. Grunewaldt made a motion to allow a group of volunteers to improve the RiverPark Ball diamond. Whiting seconded. All Ayes. Many changes will occur including moving the homerun fence, moving and adding light poles. Adding dirt to the outfield and developing a grass infield and building new dugouts. All of the work is being done by volunteers and donated materials. The following volunteer roster is included for insurance purposes and in no way excludes any other volunteers. Jerry Muston, Tim Olmstead, Kelly Wilhelmsen, Tim Wilhelmsen, Brett Teveldal, Marc Tommeraasen and Brian Hefty. Additional volunteers may call Mayor Wendland or City Hall for details. Grunewaldt made a motion to approve the roster. Whiting seconded. All Ayes.

City Hall Update. Hendrickson explained that the City had requested SECOG update our maps of any industrial park areas available. This update is at no cost to the City.

Mayor Wendland announced that there would be an Open House at City Hall from 2 to 5 PM on Friday September 26th for Hendrickson's retirement.

Attorney Remarks. Hughes explained that there were at least 23 applicants for the Municipal Finance Officers position and that they were attempting to have all interviews completed by the end of the week.

Business.

Discussion was held on placing a Historic Marker for Nils Boe in the City. Fods was directed to call the state contact person and report back to the Council.

Drayer made a motion to sign property damage exclusion for the depot. Whiting seconded. All Ayes.

Mayor Wendland spoke about the 2012 and 2013 Audit Report from Schoenfish and Company, Inc. Whiting made a motion to accept the report. Grunewaldt seconded. All Ayes.

Due to Hendrickson's upcoming retirement Fods was appointed as contact person to the following areas or organizations. Whiting made a motion to appoint Fods as the point of contact for SD Public Fund Investment Trust. Drayer seconded. All Ayes.

Grunewaldt made a motion to appoint Fods as the Flood Plain Administrator. Drayer seconded. All Ayes.

Drayer made a motion to appoint Fods as the Zoning Administrator. Grunewaldt seconded. All Ayes.

Grunewaldt made a motion to appoint Fods as the contact person for Solid Waste issues. Whiting seconded. All Ayes.

Banking signature cards were discussed. Signers will be Wendland, Fods, and Faith until the new Finance Officer is hired and qualified.

Mayor Wendland gave the first reading of Ordinance #247, the Annual Appropriations Budget Ordinance. Whiting made a motion to approve the first reading. Drayer seconded. All Ayes.

Second reading of the Annual Appropriations Budget Ordinance #247 will be held on Wednesday 24 September 2014 at 5:00 PM.

At 9:15 PM Drayer made a motion to enter into Executive Session to discuss personnel issues. Grunewaldt seconded. All Ayes.

Mayor Wendland declared the Council back in session at 10:25 PM.

Whiting made a motion to appoint Ryan Fods as City Administrator/Public Work Director effective 1 October 2014. Grunewaldt seconded. All Ayes.

Grunewaldt made a motion to set Fods salary at \$43,300 per year effective 26 September 2014. Drayer seconded. All Ayes.

At 10:31 PM Whiting made a motion to adjourn the meeting. Motion seconded by Grunewaldt. All Ayes.

Elaine C. Hendrickson
Municipal Finance Officer
Published once at the approximate cost of \$_____.