

## MINUTES OF SEPTEMBER 13, 2016 REGULAR SESSION

THE BALTIC CITY COUNCIL MET IN REGULAR SESSION ON SEPTEMBER 13, 2016. Mayor Wendland called the meeting to order at 7:10 PM via conference call. Present were Aldermen Ron Jenks, Scott Grunewaldt and Christopher Drayer. Also present were City Administrator Fods, Finance Officer Hoefert, Maintenance Supervisor Johnson and Code Enforcement Officer Uhl. City Attorney Hughes joined the meeting at 7:45. The meeting was held at the Baltic City Hall.

Grunewaldt made a motion to approve the minutes for the August 9, 2016 Regular Session. Drayer seconded. All ayes.

Disbursements were reviewed. Drayer made a motion to approve the following disbursements. Grunewaldt seconded. All ayes. Alliance Communications \$200.48 Utilities; Argus Leader Media Inc. \$80.90 Publishing; Carl Gustafson \$85.29 Deposit Refund; City Of Baltic Water Dept \$99.56 Utilities; Dakota Cloud Recovery \$30.00 Backup; Dell Rapids Lumber \$810.88 Supplies; DSG Inc. \$241.72 Supplies; Dust-Tex Service, Inc. \$13.73 Rug Service; EFTPS \$2,781.66 Payroll Tax; EFTPS \$2,027.45 Payroll Tax; G & D Viking Glass \$102.00 Supplies; Garbage N More \$5,682.50 Service; Katamund Trades \$2,300.00 Repair; Kinetic Leasing \$1,850.00 5th Street; Lacey's \$460.00 Chemical Restrooms; Metering & Technology \$2,921.50 Meters; Midamerican Energy \$28.69 Utilities; Midway Service \$645.80 Gas/Fuel; Minnehaha Co. Sheriff Dept. \$14,919.45 3rd Quarter; Minnehaha Comm Water Corp \$4,636.80 Water; RevTrak \$61.48 User Fees; Riteway \$398.70 Forms; Schoenfish & Co. Inc. \$10,000.00 Audit; SD Dept Of Revenue \$685.89 Sales Tax; SDML \$595.00 Registration; SDRS \$228.76 Late Fees; SDRS \$1,545.16 Retirement; Sverdrup Township \$120.00 Road Grading; US Bank \$263.80 Supplies; US Bank Equipment Finance \$852.95 Sweeper; Van Diest Supply Co. \$671.50 Supplies; Verizon Wireless \$111.74 Utilities; Virg's Service \$151.04 Supplies; Xcel Energy \$2,569.98 Utilities; TOTAL \$58,174.41

August 2016 Salaries in gross amounts by Department: Council, \$0.00; Finance, \$2,351.14; Inspection, \$284.68; Streets, \$3,909.38; Parks, \$6,275.81; Liquor, \$129.26; Water, \$3,621.38; Sewer, \$3,621.54; Total \$20,193.19  
088.01.

Appointment. Grunewaldt made a motion to approve the appointment of Doug Burns as Alderman – Ward 1. Second by Drayer. All Ayes. Burns was given the Oath of Office and was seated as Alderman.

Public Time. Minnehaha County Commissioner and Candidate for Senate Jeff Barth spoke to the Council. Kathy Faith thanked the Council and staff for residing and painting the Library. The Baltic Athletic Association was unable to attend.

Police Report. There were 35 calls in August. Concerns were voiced about small children continuing to play in public streets: Sheriff will address.

Maintenance Update. Fods discussed drainage issues in alleys, a new mosquito sprayer and water sampling. The chip sealing for 2016 will be pushed to 2017 project year.

Code Enforcement Update. Uhl continues to monitor abandoned vehicles, illegal parking and property maintenance. City Attorney Hughes is providing assistance in legal matters.

City Hall Update. Financial reports were given.

Attorney Remarks. Drayer made a motion to direct Mayor Wendland to sign the American Legal Publishing contract as presented by City Attorney Hughes. Second by Grunewaldt. All Ayes. Hughes also answered questions from Council.

Business.

Upon its second reading, Jenks made a motion to approve and adopt Ordinance #253 – 2017 Annual Appropriations. Second by Drayer. All Ayes. (published separately)

Drayer made a motion to approve and adopt Resolution 16-06 – Street Maintenance Assessment. Second by Jenks. All Ayes

**RESOLUTION # 16-06**

**A RESOLUTION OF THE CITY OF BALTIC TO LEVY A FRONT FOOT ASSESSMENT FOR ANNUAL MAINTENANCE OF STREET SURFACES AS PROVIDED FOR IN 9-43-138.**

WHEREAS SDCL 9-43-138 provides for an annual levy by the governing body of a special maintenance fee for the purpose of maintaining or repairing public improvements, that are maintained by the municipality;

WHEREAS the City of Baltic maintains and repairs street surfaces on its streets within the city limits;

NOW THEREFORE BE IT RESOLVED that the assessment of annual maintenance of street surfaces shall be levied as follows:

1. Designation of lots to be assessed. Pursuant to SDCL 9-43-138, all lots in the City of Baltic fronting a street shall be assessed on the front foot basis.
2. Amount of Assessment. There shall be levied upon all lots fronting a street \$.75 cents per front foot. Front foot means the actual front foot of the premises as established by the buildings thereon, record title and use of the property regardless of the original plat.
3. Assessment. The City Finance Officer is directed to add such assessment to the general assessment against the property and certify the assessment together with the regular assessment to the county auditor to be collected as municipal taxes for general purposes.
4. Assessment subject to review. The assessment is subject to review and equalization the same as assessments or taxes for general purposes.

Michael Wendland  
Mayor

ATTEST:  
Julia Hoefert  
Finance Officer

ADOPTED: September 13, 2016

PUBLISHED:

EFFECTIVE: January 1, 2017

Council approved the request for Christ Fellowship Church and Bargain Basement Thrift Store to place a sign on the west side of town provided it meets specifications.

The following motion was made by Grunewaldt and second by Drayer: Fireworks may be used, exploded, set off or fired on Baltic School property, by individuals to be approved, on the evening of September 30, 2016 following Baltic Home Coming. As per Chapter 5.0202 of the Ordinances of the City of Baltic: It shall at all times be unlawful to throw at or from moving vehicles any type of fireworks.

With no further business before the Council, at 8:15 p.m. Jenks made a motion to adjourn the meeting. Motion seconded by Grunewaldt. All ayes.

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Julia M. Hoefert  
Municipal Finance Officer  
Published once at the approximate cost of \$\_\_\_\_\_.

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Mike Wendland  
Mayor, City of Baltic