

## MINUTES OF 10 JUNE 2014 REGULAR SESSION

THE BALTIC CITY COUNCIL MET IN REGULAR SESSION ON 10 JUNE 2014. Mayor Wendland called the meeting to order at 7:00 PM. Present were Council members Ron Jenks, Calvin Whiting, and Scott Grunewaldt. Chris Drayer attended by speaker phone. Also present were Finance Officer Hendrickson, and Maintenance Supervisor Johnson, Maintenance-Administrative Assistant Fods and Deputy Finance Officer Faith and Attorney Hughes. The meeting was held at the Baltic City Hall.

Mayor Wendland asked all present to rise and join in the Pledge of Allegiance to the Flag.

Grunewaldt made a motion to approve the 13 May 2014 Regular Session minutes. Jenks seconded. All Ayes.

Disbursements were reviewed. Whiting made a motion to approve the following disbursements. Jenks seconded. All Ayes. ALLIANCE COMMUNICATIONS \$154.62 Phones; ARGUS LEADER MEDIA \$133.36 legals; CALVIN WHITING \$50.00 Travel; CHRIS DRAYER \$95.00 Travel; CITY OF BALTIC \$18,232.00 Annual Rental; CITY OF BALTIC P/C REIMBURSE \$89.97. PC Reimbursement; CITY OF BALTIC WATER DEPT. \$68.47 monthly water; DAKOTA BACKUP \$30.00 DAILY BACKUPS; DELL RAPIDS ACE \$51.68 Flowers; DELL RAPIDS LUMBER CO \$64.95 SUPPLIES; DSG INC \$91.59 Faucet; DUST-TEX SERVICE INC \$6.00 rug exchange; EASTERN FARMERS COOP \$212.90 Weed Spray; EFPTS \$4155.30 taxes; ELAINE HENDRICKSON \$78.47 Travel; GILLESPIE \$22.42 Trimmer Supplies; HUBERS ELECTRIC LLC \$1128.58 Electrical Repairs; HUGHES LAW OFFICES \$1,041.50 SERVICES; ICMA RETIREMENT TRUST 457 \$150.00; KINETIC LEASING \$4014.55 Kringen lease buy; L G EVERIST INC \$304.50 Ballast; LACEY S \$200.00 Restroom Rental; MIDAMERICAN ENERGY \$82.25 GAS; MIDWAY SERVICE \$425.05 Fuel; MIKE WENDLAND \$50.00 Travel; MINNEHAHA CO SHERIFF DEPT \$14,241.50 Police Services; MINNEHAHA COMM WATER \$3,302.40 WATER; NOVAK SANITARY SERVICE \$6288.37 PICKUP SERVICE ONE TIME USE \$78.27 Return Deposit, Sampson; ONE TIME USE – 2 \$70.97 Return Deposit, Ironwing; ONE TIME USE – 3 \$95.91 Return Deposit, Fritz; PEPSI COLA BOTTLING CO \$340.60 Concession Stand; REVTRAK \$3.86 credit card; SAMS CLUB (CREDIT) \$280.17 Office Supplies; SD DEPT ENV & NAT RESOURCES \$260.00 Annual Fee; SD DEPT OF REVENUE \$506.65 SALES TAX; SD GOV FINANCE OFF ASSOC \$100.00 Meeting Registration; SDRS \$1454.48 retirement contrib; SOUTHERN MINNESOTA \$498.25 AgriLime; STAMP FULFILLMENT SERVICE \$286.55 Postage; STAN HOUSTON EQUIPMENT \$105.05 Shovels; SVERDRUP TOWNSHIP \$60.00 BLADING; THE PRINTING CENTER \$81.00 River Park Days; TNT TOTAL STOP \$124.98 Return Deposit; US BANK \$473.04 Lagoon Supplies; VERIZON WIRELESS \$72.14 CELL PHONE; WESTERN SURETY COMPANY \$100.00 Lottery Insurance; XCEL ENERGY 2073.36 streetlight service; ZABEL STEEL-TJN ENT \$67.20 Park Supplies; Total \$61,539.88

May 2014 Salaries in gross amounts by Department: Finance, \$2850.21; Protective Inspection \$48.45; Streets, \$2674.08; Parks, \$2731.89; Liquor, \$376.73; Water, \$3710.29; Sewer, \$3709.99; Total \$16,101.64.

Public Time. Dan Moan spoke about the water drainage in the easement and possible ways to keep it from washing out his yard. Johnson and Fods will check on possible solutions. There were questions about mowing in Baltic Heights and Valley View areas.

Tom Aesoph asked about drainage across his lot and if it was possible to place a culvert along the north side of the lot. Aesoph was told that although the Council saw no problems with his request it was a matter for The Planning and Zoning Commission to address.

No Deputy was present for the Police Report.

Mark Meadows and Faith Marguriet were present to speak about Baltic RiverPark Days.

Maintenance Update. Fods and Johnson spoke about a proposal for street repair/resurfacing. The amount is below the bid limit. Jenks made a motion to accept the proposal for resurfacing portions of a two block area of Lovely Avenue for \$15,600. Whiting seconded. All Ayes.

City Hall Update. Hendrickson relayed the Lutheran Youth groups request for the fees for a peddlers permit be waived. Whiting made a motion to waive the fees. Jenks seconded. All Ayes.

Attorney Remarks. Hughes had no remarks at the time.

Business. The malt beverage license for D & D Market was reviewed. Grunewaldt made a motion to approve the license. Whiting seconded. All Ayes.

Mayor Wendland read Resolution 14-03 (published separately) a resolution setting fees for Summer Youth Program and picnic shelter reservations. Whiting made a motion to approve Resolution 14-03. Grunewaldt seconded. All Ayes

Mayor Wendland read Resolution 14-04 (published separately) a resolution setting building permit valuation and fee schedule. Jenks made a motion to approve Resolution 14-04. Whiting seconded. All Ayes.

A discussion was held on code enforcement ordinances. Any changes will be made at the July meeting.

Planned budget transfers were addressed. Grunewaldt made a motion to transfer \$2500 from 211-5110 Gross Receipts to 1013911 General fund for Baltic RiverPark Days. Whiting seconded. All Ayes.

Jenks made a motion to transfer \$6010 from 501 Capital Projects to 502 Buildings, Capital Projects. Whiting seconded. All Ayes.

Alderman Drayer left the meeting at 8:10 PM.

Dan Oakland and Marilyn Trefz made comments about the present personnel manual and will do a further edit of the manual and write or rewrite job descriptions.

Grunewaldt made a motion to go into Executive Session to discuss personnel issues and to communicate with Attorney Hughes. Jenks seconded. All Ayes.

At 9:50 PM Mayor Wendland declared the City Council to be out of Executive Session. Whiting made a motion to approve 178.53 hours of sick time and 240 hours of vacation time be entered into the Payroll record of Kathy Faith, a Class 4 employee, with the remaining 308.58 hours to be paid out at the rate earned as a lump sum. Grunewaldt seconded. All Ayes.

At 9:54 PM Jenks made a motion to adjourn the meeting. Motion seconded by Grunewaldt. All Ayes.

Elaine C. Hendrickson  
Municipal Finance Officer  
Published once at the approximate cost of \$\_\_\_\_\_.