

## MINUTES OF 13 MAY 2014 REGULAR SESSION

THE BALTIC CITY COUNCIL MET IN REGULAR SESSION ON 13 MAY 2014. Mayor Mike Wendland called the meeting to order 7:00 PM. Present were Council members Ron Jenks, Scott Grunewaldt, and Jason Turner. Calvin Whiting was absent. Also present were Attorney Hughes, Finance Officer Hendrickson, Maintenance Supervisor Johnson, Maintenance Administrative Assistant Fods, and Deputy Finance Officer Faith. The meeting was held at the Baltic City Hall.

Mayor Wendland asked all present to rise and join in the Pledge of Allegiance to the Flag.

Grunewaldt made a motion to approve the 08 April 2014 Regular Session minutes. Turner seconded. All Ayes.

Disbursements were reviewed. Whiting made a motion to approve the following disbursements. Jenks seconded. All Ayes. ALL STAR DIGITAL PRODUCTS, INC \$95.00 qrtly, maint agree; ALLIANCE COMMUNICATIONS \$147.24 Phone; ANDERSON PUBLICATIONS INC \$56.00 publishing; A-OX WELDING SUPPLY INC \$112.57 Shop Supplies; ARGUS LEADER MEDIA \$343.84 legals; BSN SPORTS INC \$764.99 Ball Field Supplies; BUSINESS FORMS & ACCOUNTING \$391.83 Utility Bills; CAMPBELL SUPPLY INC \$155.54 Park Supplies; CITY OF BALTIC WATER DEPT. \$67.30 monthly *water*; CITY OF SIOUX FALLS \$92.22 Water Samples; D&D MARKET \$42.92 Office Supplies; DAKOTA BACKUP \$30.00 DAILY BACKUPS; DELL RAPIDS LUMBER CO \$340.52 SUPPLIES; DSG INC \$410.63 Curb Stop Supplies; DUST-TEX SERVICE INC \$13.73 rug exchange; EASTERN FARMERS COOP \$300.00 Fertilizer; EFPTS \$3482.54 taxes; FAABORG, LLC \$635.00 Haul AgLime; FIRST NATIONAL BANK \$2,407.05 bid on street sweeper; GILLESPIE \$201.50 Weed Trimmer; HUGHES LAW OFFICES \$1,041.50 SERVICES; ICMA RETIREMENT TRUST 457 \$150.00; J.D S HOUSE OF TROPHIES \$59.00 Plaque; KINETIC LEASING \$4014.55 Kringen lease buy; LSI - LOTTERY SERVICES INC \$445.00 Lottery Machine; MENARDS, (EAST SIDE) \$95.90 Shop Supplies; MIDAMERICAN ENERGY \$169.23 GAS; MIDWAY SERVICE \$1009.36 Fuel; MINNEHAHA COMM WATER \$2,584.00 WATER; NAPA AUTO PARTS \$48.40 Oil Filters; NOVAK SANITARY SERVICE \$5,674.77 PICKUP SERVICE; RAMKOTA INN \$179.98 Travel; REVTRAK \$12.82 credit card; SD ASSOC OF RURAL WATER \$100.00 Meeting Registration; SD DEPT OF REVENUE \$412.54 SALES TAX; SD GOV FINANCE OFF ASSOC \$75.00 Meeting Registration; SDRS \$1454.48 retirement contrib; SVERDRUP TOWNSHIP \$120.00 BLADING; US BANK \$553.01 Summer Rec; US POST OFFICE \$306.00 Postage; VERIZON WIRELESS \$72.14 CELL PHONE; XCEL ENERGY \$2053.99 streetlight service; Total \$30,722.09

April 2014 Salaries in gross amounts by Department: Finance, \$2743.72; Streets, \$2063.24; Parks, \$2118.33; Liquor, \$401.78; Water, \$3630.44; Sewer, \$3630.14; Total \$14,587.65.

Jenks made a motion to adjourn the 'old council'. Turner seconded. All Ayes.

Mayor Wendland presented a plaque to Turner thanking him for his service.

The Oath of Office was taken by the Mayor Wendland, Alderman Chris Drayer and Alderman Scott Grunewaldt.

Mayor Wendland called the meeting to order at 7:10 PM. Present were Council members Ron Jenks, Chris Drayer, and Scott Grunewaldt. Calvin Whiting was absent. Also present were Finance Officer Hendrickson, and Maintenance Supervisor Johnson, Maintenance-Administrative Assistant Fods and Deputy Finance Officer Faith and Attorney Hughes. The meeting was held at the Baltic City Hall.

Public Time. No one was present and wished to speak.

No Deputy was present for the Police Report. Issues at the RiverPark were discussed and will be relayed to the Deputies

Mark Meadows and Faith Marguriet were present to speak about Baltic RiverPark Days.

Maintenance Update. Fods and Johnson explained 'kid driving' problems at RiverPark, citywide cleanup results, agrilime and street sweeper. The Council recommended adding signage at the compost site that the area is strictly for those residents that live within city limits.

City Hall Update. Hendrickson asked for possible dates for the 2015 Planning Retreat. It seemed that July 31<sup>st</sup> would work well. She also explained that the Employee Handbook is 5 years old and needs to be reviewed.

Marc Feinstein spoke, explaining that he was running for Circuit Judge and asked everyone to consider voting.

Attorney Remarks. Hughes had no remarks at the time.

Business. Mayor Wendland made the following appointments. Municipal Finance Officer Elaine Hendrickson, Maintenance Supervisor, Ken Johnson, Maintenance-Administrative Assistant Ryan Fods, Deputy Finance Officer Kathy Faith, City Attorney John Hughes of Hughes Law Offices, Building Inspector Dave Swier, Newspaper Dell Rapids Tribune and City Engineer Banner Associates, Inc.

Jenks made a motion to approve the appointment of Elaine Hendrickson as Municipal Finance Officer. Grunewaldt seconded. All Ayes.

Grunewaldt made a motion to approve the appointment of Ken Johnson as Maintenance Supervisor. Jenks seconded. All Ayes.

Grunewaldt made a motion to approve the appointment of Ryan Fods as Maintenance-Administrative Assistant. Drayer seconded. All Ayes.

Jenks made a motion to approve the appointment of Kathy Faith as Deputy Finance Officer. Grunewaldt seconded. All Ayes.

Jenks made a motion to approve John Hughes as City Attorney. Drayer seconded. All Ayes.

Grunewaldt made a motion to approve Dave Swier as Building Inspector. Jenks seconded. All Ayes.

Grunewaldt made a motion to approve Dell Rapids Tribune as the legal newspaper of the city. Drayer seconded. All Ayes.

Jenks made a motion to approve Banner Associates as City Engineer. Grunewaldt seconded. All Ayes.

Mayor Wendland gave the Oath of Office to Hendrickson, Johnson, Fods and Faith.

Jenks made a motion to elect Calvin Whiting as City Council President. Grunewaldt seconded. All Ayes.

Grunewaldt made a motion to elect Ron Jenks as City Council Vice President. Drayer seconded. All Ayes.

Jenks made a motion to appoint Hendrickson as the Solid Waste issues contact person. Grunewaldt seconded. All Ayes.

Grunewaldt made a motion to appoint Hendrickson as the Flood Plain Coordinator. Jenks seconded. All Ayes.

Jenks made a motion to appoint Hendrickson as Zoning Administrator. Drayer seconded. All Ayes.

Jenks made a motion to designate First National Bank of Sioux Falls and South Dakota Fund Investment Trust as official depositories. Drayer seconded. All Ayes.

2014 Seasonal Wage approval.

Pursuant to SDCL 6-1-10, Jenks made a motion to approve and publish the following wages of the summer seasonal employees being listed as to position, name and amount as noted for the summer season of 2014 unless otherwise changed. Summer Youth Director, Marissa Whipple, 10.75/hour; Summer youth Senior Counselor Harrison Anderson, \$9.30/hour; Summer Youth Counselors Whitney Owen, Jenna Brende, Makenzie Moe and Molly Sittig, \$9.15/hour; Bus Driver Darrell Weinacht \$52.67/trip; Maintenance Worker Isaac Berndt and Christopher Mesa \$9.00/hour. Grunewaldt seconded. All Ayes.

Jenks made a motion to expend \$48001 on a used street sweeper at closed bidding from the City of Brookings. Drayer seconded. All Ayes.

Mayor Wendland spoke about recognizing the 2014 graduates by giving them a 'Baltic Incentive'. If they open a utility account in the future, they will receive a \$25 credit on their first utility bill. This incentive will be voted on annually. Grunewaldt made a motion to approve the Incentive. Drayer seconded. All Ayes.

Grunewaldt made a motion to go into Executive Session to discuss personnel issues and to communicate with Attorney Hughes. Jenks seconded. All Ayes.

At 9:50 PM Mayor Wendland declared the City Council to be out of Executive Session. No motions were made and no actions were taken.

At 9:52PM Drayer made a motion to adjourn the meeting. Motion seconded by Jenks. All Ayes.

Elaine C. Hendrickson  
Municipal Finance Officer  
Published once at the approximate cost of \$\_\_\_\_\_.