

## MINUTES OF 14 January 2014 REGULAR SESSION

THE BALTIC CITY COUNCIL MET IN REGULAR SESSION ON 14 January 2014. City Council President Ron Jenks called the meeting to order 7:00 PM. Mayor Wendland was absent. Present were Council members Ron Jenks, Scott Grunewaldt, Calvin Whiting and Jason Turner. Also present were Attorneys Hughes, Krueger and Trefz, Finance Officer Hendrickson, Maintenance Supervisor Johnson, Maintenance-Administrative Assistant Fods and Deputy Finance Officer Faith. The meeting was held at the Baltic City Hall.

City Council President Jenks asked all present to rise and join in the Pledge of Allegiance to the Flag.

Grunewaldt made a motion to approve the 10 December 2013 Regular Session minutes. Turner seconded. All Ayes. Turner made a motion to approve the 30 December 2013 Special Session minutes. Whiting seconded. All Ayes. Grunewaldt made a motion to approve the 7 January 2014 Special Session minutes. Whiting seconded. All Ayes.

Disbursements were reviewed. Whiting made a motion to approve the following disbursements. Turner seconded. All Ayes. ALLIANCE COMMUNICATIONS \$141.43 Phone and alarm; ARGUS LEADER MEDIA \$232.95 legal; BADGER METER INC \$206.25 water meter; CITY OF BALTIC WATER DEPT. \$1433.28 BH sprinklers, sewer intake; DAKOTA BACKUP \$30.00 DAILY BACKUPS; DELL RAPIDS LUMBER CO \$45.44 SUPPLIES; DELLS MATERIALS COMPANY \$273.25 salt/sand; DUST-TEX SERVICE INC \$13.73 rug exchange; EFPTS \$5082.65 taxes; ELAINE HENDRICKSON \$20.34 travel; FIRST NATIONAL BANK \$49,111.50 SRF Loan Payments; HUGHES LAW OFFICES \$1,011.21 SERVICES; ICMA RETIREMENT TRUST 457 \$150.00 KATHY FAITH \$20.34 travel; KINETIC LEASING \$4014.55 street lease buy; LSI - LOTTERY SERVICES INC \$395.00 Video Lottery Repair; MIDAMERICAN ENERGY \$256.02 GAS; MIDWAY SERVICE \$211.00 fuel; MINNEHAHA COMM WATER \$2,566.40 WATER; NAPA AUTO PARTS \$54.51 truck repair; NOVAK SANITARY SERVICE \$5,674.77 PICKUP SERVICE; ONE CALL SYSTEMS, INC \$28.75 locates; A Rutter \$13.82 Water deposit; REVTRAK \$2.56 credit card; SAMS CLUB (CREDIT) \$12.98 Office Supplies; SD ASSOC OF CODE ENFORCEMENT \$40.00 Membership Dues; SD BUILDING OFFICIALS ASSOC. \$50.00 Membership Dues; SD DENR \$36.00 Certification Dues; SD DEPT ENV & NAT RESOURCES \$650.00 Membership Dues; SD DEPT OF REVENUE \$407.80 SALES TAX; SD GOV FINANCE OFF ASSOC \$65.00 Membership Dues; SD MUN LIQUOR CONTROL ASSOC \$25.00 Membership Dues; SD MUNI STREET ASSOCIATION \$35.00 Membership Dues; SD MUNICIPAL LEAGUE \$854.34 Membership Dues; SD WATER & WASTEWATER ASSOC \$10.00 Membership Dues; SECOG \$1,632.00 Membership Dues; SIOUX FALLS HUMANE SOCIETY \$69.30 Animal Control US BANK \$537.95 Office Supplies; US Post Office \$132.00 postage; VERIZON WIRELESS \$71.96 CELL PHONE WEST \$88.50 Subscription fees; XCEL ENERGY \$2160.28 streetlight service; total \$79,131.02

December 2013 Salaries in gross amounts by Department: City Council, \$12,235.76; Finance, \$2,687.65; Streets, \$1,979.06; Parks, \$1,979.06; Liquor, \$335.37; Water, \$3,524.70; Sewer, \$3,524.66; Total \$26,266.26.

Public Time. Mrs. Eszlinger's 2<sup>nd</sup> grade class presented their 'vision' for the Community Garden and asked for permission to place the gardens on the unimproved section of St. Olaf Ave between 3<sup>rd</sup> and 4<sup>th</sup>

Streets and asked the Council to approve the sponsorship of a raised bed garden box. Following the presentation and discussion, Grunewaldt made a motion to allow for the expansion of the Community Garden as requested. Turner seconded. All Ayes. Next Whiting made a motion to sponsor one raised garden box for \$150. Turner seconded. All Ayes.

Street sanding and parking rules were addressed. Street maintenance will continue to ensure that all streets are sanded adequately.

No Deputy was present for the Police Report.

Maintenance Update. Johnson and Fods will check into the cost of a pit and running water to the Community Garden.

City Hall Update. Dates for the City wide cleanup are May 5<sup>th</sup> thru May 9th, Dawg Days Celebration date remains unset, and Summer Youth dates are June 2<sup>nd</sup> thru July 31<sup>st</sup>.

Attorney Remarks. City Attorney John Hughes introduced Marilyn Trefz and Jonathan Krueger, two attorneys from his office.

Business.

Whiting made a motion to set the 2014 Municipal Election for April 8<sup>th</sup>, 2014 and to invite the School to join their election with the city. Turner seconded. All Ayes.

Snow parking ticket in the 200 block of Nidaros was considered. Whiting made a motion to leave the ticket as it was written. Grunewaldt seconded. All Ayes.

2014 Salary approval.

Pursuant to SDCL 6-1-10, Whiting made a motion to approve and publish the following salaries and wages of the elected and appointed officials and employees being listed as to position, name and amount as noted for the year 2014 unless otherwise changed. Mayor Michael Wendland \$3085/year, Council Members Ron Jenks, Jason Turner and Calvin Whiting and Scott Grunewaldt \$2329/year; Maintenance Supervisor Ken Johnson \$45,787.56/year; Finance Officer Elaine Hendrickson \$43,355.68/year; Bookkeeper Kathy Faith \$14.36/hour; Building Inspector Dave Swier \$34.65/inspection; Maintenance-Administrative Assistant Ryan Fods \$37,837.80/year; Turner seconded. All Ayes.

Pursuant to the Employment handbook, Section 4A Whiting made a motion to establish the salary in lieu of benefits at \$6156 for 2014. This amount is paid as taxable income. Turner seconded. All Ayes.

At 9:41PM Whiting made a motion to adjourn the meeting. Motion seconded by Grunewaldt. All Ayes.

Elaine C. Hendrickson

Municipal Finance Officer

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