

MINUTES OF 14 MAY 2013 REGULAR SESSION

THE BALTIC CITY COUNCIL MET IN REGULAR SESSION ON 14 MAY 2013 MAYOR MIKE WENDLAND called the meeting to order at 7:01 PM. Present were Council members Jason Turner, Ron Jenks and Scott Grunewaldt and Calvin Whiting. Also present were Finance Officer Hendrickson, and Maintenance Supervisor Johnson, Maintenance-Administrative Assistant Fods and Deputy Finance Officer Faith. The meeting was held at the Baltic City Hall.

Mayor Wendland asked all present to rise and join in the Pledge of Allegiance to the Flag.

Turner made a motion to approve the 15 April 2013 Regular Session minutes. Grunewaldt seconded. All Ayes.

Disbursements were reviewed. Turner made a motion to approve the following disbursements. Jenks seconded. All Ayes. ALLIANCE COMMUNICATIONS \$144.55 Phone and alarm; A-OX WELDING SUPPLY \$96.35 shop supplies; ARGUS LEADER MEDIA \$85.21 legals; BADGER METER INC \$206.25 Meter Service; CAMPBELL SUPPLY \$269.99 Fertilizer Spreader; CITY OF BALTIC WATER DEPT. \$64.37 riverpark; CITY OF SIOUX FALLS \$87.00 Water Sample; CNA SURETY \$100.00 Lottery Bond; COPPER COTTAGE \$186.14 Generator Supplies; DAKOTA BACKUP \$30.00 DAILY BACKUPS; DELL RAPIDS LUMBER CO \$339.29 SUPPLIES; DSG \$70.94 Generator Supplies; DUST-TEX SERVICE INC \$13.73 rug exchange; EASTERN FARMERS COOP \$397.50 Fertilizer; EFPTS \$3312.50; ELAINE HENDRICKSON \$154.81 mileage roundtrip; HUGHES LAW OFFICES \$1,011.21 SERVICES; ICMA RETIREMENT TRUST 457 \$150.00; KINETIC LEASING \$4014.55 St lease buy; KOOPMAN & SONS GAS CO. INC \$130.00 Generator Fuel; LONGVILLE LOGIC \$180.00 Software Service; MENARD S \$17.24 Shop Supplies; MIDAMERICAN ENERGY \$134.70 GAS; MIDWAY SERVICE \$381.00 Fuel; MINNEHAHA COMM WATER \$2,425.60 WATER; NOVAK SANITARY SERVICE \$5,674.77 PICKUP SERVICE; ONE TIME USE, Vostad \$25.36 Water Deposit; PHIL BAKER MUSIC \$600.00 Event; REVTRAK \$3.69 credit card; SCHOENFISH & CO., INC \$1,550.00 Annual Report; SCHUNEMAN EQUIPMENT \$770.83 Mower Supplies; SD DEPT OF REVENUE \$409.34 SALES TAX; SD GOV FINANCE OFF ASSOC \$75.00 Meeting Registration; SDRS \$1395.16 retirement contrib; SVERDRUP TOWNSHIP \$60.00 BLADING; US BANK \$552.67 Park Supplies; VERIZON WIRELESS \$73.12 CELL PHONE; XCEL ENERGY \$2116.21 streetlights; ZABEL STEEL-TJN ENT \$163.56 Sander Supplies; Total \$27,472.64

April 2013 Salaries in gross amounts by Department: Finance, \$2612.54; Streets, \$1979.06; Parks, \$1979.06; Liquor, \$390.97; Water, \$3468.37; Sewer, \$3468.33; Total \$13898.33.

Jenks made a motion to adjourn the 'old council'. Whiting seconded. All Ayes.

The Oath of Office was taken by the 'new council'.

Mayor Wendland called the meeting to order at 7:10 PM. Present were Council members Ron Jenks, Jason Turner, Calvin Whiting and Scott Grunewaldt. Also present were Finance Officer Hendrickson, and Maintenance Supervisor Johnson, Maintenance-Administrative Assistant Fods and Deputy Finance Officer Faith. The meeting was held at the Baltic City Hall.

Public time. No one was present for public time.

Police Report. No one was present to give the report.

Maintenance Update. Johnson and Fods have attended the Mosquito Training sessions and the sprayer has been tested, calibrated and certified for the 2013 season. Storm Water Discharge Permit was discussed and signed. The scoreboards at Baltic Heights have been installed. Street sweeping was discussed. 2 proposals were reviewed.

Whiting made a motion to hire Screaming Eagle for street sweeping. Turner seconded. All Ayes.

Mayor Wendland read a letter of congratulations from SD Dept. of Natural Resources about the Cities Safe Drinking Water Achievement Awards.

City Hall Update. Hendrickson reported on the Code Enforcement Conference that she and Fods had attended, asked for guidance on workers t-shirts and reported on enrollment for the summer youth program.

Attorney Update. Attorney Hughes said he had reviewed some of the legal questions regarding a community center and that at this point everything seemed in order.

Business. Mayor Wendland made the following appointments. Maintenance Supervisor, Ken Johnson, Maintenance-Administrative Assistant Ryan Fods, Municipal Finance Officer Elaine Hendrickson, Deputy Finance Officer Kathy Faith, City Attorney John Hughes of Hughes Law Offices, Building Inspector Dave Swier, Newspaper Dell Rapids Tribune and City Engineer Banner Associates, Inc.

Turner made a motion to approve the appointment of Ken Johnson as Maintenance Supervisor. Jenks seconded. All Ayes.

Grunewaldt made a motion to approve the appointment of Ryan Fods as Maintenance-Administrative Assistant. Jenks seconded. All Ayes.

Whiting made a motion to approve the appointment of Elaine Hendrickson as Municipal Finance Officer. Grunewaldt seconded. All Ayes.

Whiting made a motion to approve the appointment of Kathy Faith as Deputy Finance Officer. Jenks seconded. All Ayes.

Jenks made a motion to approve John Hughes as City Attorney. Whiting seconded. All Ayes.

Turner made a motion to approve Dave Swier as Building Inspector. Whiting seconded. All Ayes.

Whiting made a motion to approve Dell Rapids Tribune as the legal newspaper of the city. Jenks seconded.

Whiting made a motion to approve Banner Associates as City Engineer. Jenks seconded. All Ayes.

Mayor Wendland gave the Oath of Office.

Whiting made a motion to elect Ron Jenks as City Council President. Turner seconded. All Ayes.

Jenks made a motion to elect Calvin Whiting as City Council Vice President. Grunewaldt seconded. All Ayes.

Whiting made a motion to appoint Hendrickson as the Solid Waste issues contact person. Jenks seconded. All Ayes.

Whiting made a motion to appoint Hendrickson as the Flood Plain Coordinator. Jenks seconded. All Ayes.

Jenks made a motion to designate First National Bank of Sioux Falls and South Dakota Fund Investment Trust as official depositories. Turner seconded. All Ayes.

The 2012 Annual report was reviewed. Jenks made a motion to accept the report. Turner seconded. All Ayes.

The Council discussed 'electronic notification' systems. Hendrickson should have a report for the next meeting.

Rip rap for an eroding river bank was discussed. Turner made a motion to purchase rip rap needed up to a Not to Exceed amount of \$7,000. Grunewaldt seconded. All Ayes.

Flag pole proposals were reviewed. Turner made a motion to purchase the poles from All Flags for \$19,318.64. and solar flag pole lights will be purchased from another vendor. Whiting seconded. All Ayes.

Mayor Wendland appointed Doug Burns, Jason Pittmann and Jim Wendland to assess the value of the depot building.

A rental agreement for Laser Assault tag for the Dawg Days Celebration was reviewed. Whiting made a motion to approve the agreement contingent on Laser Assault providing supervision as per Quote of 2-28-13 and agreeing to strike the third paragraph of Roman Numeral XI of the agreement. Turner seconded. All Ayes.

Officials Liability Coverage Agreement was reviewed. Turner made a motion to approve the agreement. Whiting seconded. All Ayes.

Mayor Wendland read a request from the Baltic Lutheran Youth to waive the fee for a peddler's license to sell fireworks for 2013. Whiting made a motion to waive the peddlers permit fee. Jenks seconded. All Ayes.

Following a discussion of the Dawg Days Celebration, Turner made a motion to approve a 1 day temporary malt beverage/wine permit for use in the Baltic Heights Park on June 15th. Grunewaldt seconded. All Ayes.

Wages. Pursuant to SDCL 6-1-10, Whiting made a motion to approve and publish the following wages of the part-time seasonal employees being listed as to position, name and amount as noted for the year 2013 unless otherwise changed. Summer Youth Director Marissa Whipple \$10.82 per hour; Summer Youth Counselors Tom Sittig \$9.00 per hour; Jenna Brende \$9.00 per hour; Harrison Anderson \$8.75; Whitney Owen \$8.75; Makenzie Moe \$8.75; Parks Laborer Justin

Mahutga \$9.25 per hour Tanner Munk \$9.25; and Ryan Mahutga \$9.61 per hour. Jenks seconded. All Ayes.

At 9:10 PM Jenks made a motion to adjourn the meeting. Motion seconded by Turner. All Ayes.

Elaine C. Hendrickson
Municipal Finance Officer
Published once at the approximate cost of \$_____.