

MINUTES OF 14 October 2014 REGULAR SESSION

THE BALTIC CITY COUNCIL MET IN REGULAR SESSION ON 14 October 2014. Mayor Wendland called the meeting to order at 7:00 PM. Present were Council members Calvin Whiting, Scott Grunewaldt, Chris Drayer and Ron Jenks. Also present were Maintenance Supervisor Johnson, City Administrator/Public Works Director Fods, Finance Officer Hendrickson, Deputy Finance Officer Faith and Attorney Hughes. The meeting was held at the Baltic City Hall.

Mayor Wendland asked all present to rise and join in the Pledge of Allegiance to the Flag.

Grunewaldt made a motion to approve the 09 September 2014 Regular Session minutes. Whiting seconded. All Ayes.

Grunewaldt made a motion to approve the 24 September 2014 Special Session minutes. Whiting seconded. All Ayes.

Whiting made a motion to approve the 05 September 2014 Special Session minutes. Drayer seconded. All Ayes.

Disbursements were reviewed. Jenks made a motion to approve the following disbursements. Drayer seconded. All Ayes. FIRST NATIONAL BANK in SF \$34,259.65 SRF Loan Repayment; EFPTS \$3,542.83 tax remit; REVTRAK \$15.87 credit card equip&service char; SD DEPT OF REVENUE \$551.30 SALES TAX; SOUTH DAKOTA MUNICIPAL \$375.00 Conference Registration; US POST OFFICE \$61.15 Postage; US POST OFFICE \$310.20 Postage; D. Kelbanoff \$60.00 bouquet for annual conf; SDRS \$1,454.48 retirement contrib; ALLiANCE COMMUNICATIONS \$147.12 Phone and alarm service; ALTERNATIVE HRD \$499.00 HR Consulting; ANDERSON PUBLICATIONS \$243.75 River Park Days Ad; Argus Leader Media \$788.37 legals BADGER METER, INC \$182.97 Meter Support; BANYON DATA SYSTEMS INC \$2,385.00 Software Support; CALVIN WHITING \$444.64 Mileage Reimbursement; CAMPBELL SUPPLY \$308.54 PPE; CHRIS DRAYER \$444.64 Mileage Reimbursement; CITY OF BALTIC WATER DEPT \$1,432.28 monthly water, sewer charge; D&D MARKET \$8.78 Retirement Party Supplies; DAKOTA BACKUP \$30.00 DAILY BACKUPS; DAKOTA INSURANCE \$100.00 Lottery Ins; DELL RAPIDS LUMBER CO \$19.37 SUPPLIES; DELLS PLUMBING INC \$195.50 Lounge Repairs; DUST-TEX SERVICE INC \$13.73 rug exchange; GARBAGE N MORE \$5,224.38 Fuel Charge; HEIMAN FIRE EQUIPMENT \$357.00 Fire Extinguisher Service; HUGHES LAW OFFICES \$1,073.98 Mileage Reimbursement; ICMA RETIREMENT TRUST 457 \$150.00; J.D'S HOUSE OF TROPHIES \$59.00 Plaque; JOANNA BAATZ \$112.50 Mowing Service; JONATHAN KRUGER \$24.64 Mileage Reimbursement; KATHY FAITH \$106.05 Retirement Party Supplies; KINETIC LEASING \$1,850.00 5th Street Lease Buy Back; LACEY'S Rentals Inc \$200.00 Portable Restroom Rental; LSI - LOTTERY SERVICES INC \$85.00 Lottery Machine Repair; MARILYN TREFZ \$71.68 Mileage Reimbursement; MENARD'S \$32.99 Shop Supplies; MIDAMERICAN ENERGY \$28.22 GAS; MIDWAY SERVICE \$1,103.79 Fuel; MINNEHAHA COMM WATER \$2,771.20 WATER; NAPA AUTO PARTS \$184.02 Equipment Repairs; D. Weber \$53.21 Water Deposit Return; K. Phipps \$4.35 Water Deposit

Return; Kaschmitter Appraisals \$1,000.00 Lounge Appraisal; RDO EQUIPMENT CO \$41.82 Equipment Supplies; RON JENKS \$444.64 Mileage Reimbursement SAMS CLUB (CREDIT) \$44.54 Office Supplies; SD One Call \$40.95 locates SD STATE HEALTH DEPT \$176.00 Water Samples; SIOUX FALLS HUMANE SOCIETY \$70.56 Animal Control Service; US BANK EQUIPMENT FINANCE \$852.95 Sweeper Payment; VANDERSNICK EXCAVATING \$112.24 Water line Repair; VERIZON WIRELESS \$72.03 CELL PHONE; VIRG'S SERVICE \$36.24 Chain Sharpening; XCEL ENERGY \$2,188.15 Streetlights; Total \$66,446.30

September 2014 Salaries in gross amounts by Department: Finance, \$2948.69; Streets, \$2063.24; Parks, \$2063.24; Liquor, \$179.18; Water, \$3784.17; Sewer, \$3783.87; Total \$14,822.39.

Public Time. Faith Marguriet of the Baltic Area Community Club (BACC) presented a Certificate of Appreciation to the City of Baltic.

Mayor Wendland presented Finance Officer Hendrickson with a plaque for 18 years of service to the City of Baltic.

Police Report. No Deputy was present.

Maintenance Update. Work continues on the RiverPark ball diamond.

City Hall Update. Hendrickson explained that the new Employee handbook states that meeting reimbursement and per diem rates are set by resolution. She requested input as to the amounts to use in preparing a resolution for the November meeting.

Attorney Remarks. Hughes discussed the proposed Verizon Contract.

Business.

A funds request from BACC was discussed. Grunewaldt made a motion to approve \$226.86 for supplies for the 'Baltic BOOO' party for the Baltic Youth. Jenks seconded. 3 Ayes. Drayer abstained.

Mayor Wendland gave the first reading of Ordinance #248, a Supplemental Appropriations Budget Ordinance for 2014. Whiting made a motion to approve the first reading. Drayer seconded. All Ayes.

Mayor Wendland introduced Julia Hoefert to the meeting. Jenks made a motion to approve and accept Julia Hoefert as the new Finance Officer and set her annual salary at \$38,000. Drayer seconded. All Ayes.

At 8:25 PM Drayer made a motion to enter into Executive Session for discussion with the Attorney. Grunewaldt seconded. All Ayes.

Mayor Wendland declared the Council back in session at 8:45 PM.

Jenks made a motion to list the City building at 104 Lovely Avenue with a real estate broker. Drayer seconded. All Ayes.

At 8:50 PM Whiting made a motion to adjourn the meeting. Motion seconded by Grunewaldt. All Ayes.

Elaine C. Hendrickson
Municipal Finance Officer
Published once at the approximate cost of \$_____.